



DICK'S
TEAM
SPORTS
HQ

AFFINITY
SPORTS

TEAM ADMIN HANDBOOK

**THIS GUIDE WILL PROVIDE NAVIGATION INSTRUCTIONS OF THE
AFFINITY SPORTS SYSTEM, FOR TEAM MANAGERS/COACHES.**

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My Account Navigation

1.1. Login

To access Affinity Sports, go to your club's dedicated link or go to: <http://wys.affinitysoccer.com>.

Click the **user login** located in the upper left corner of your screen. Enter your username and password.

1.2. Duplicates

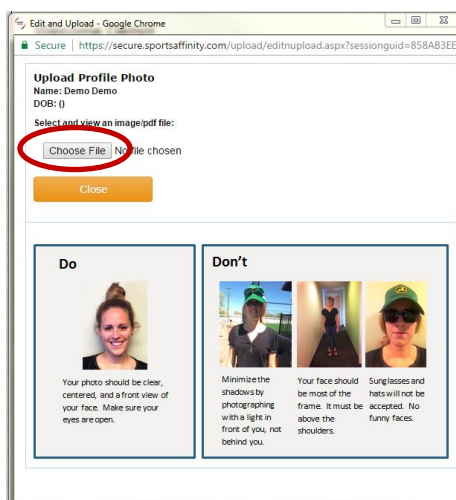
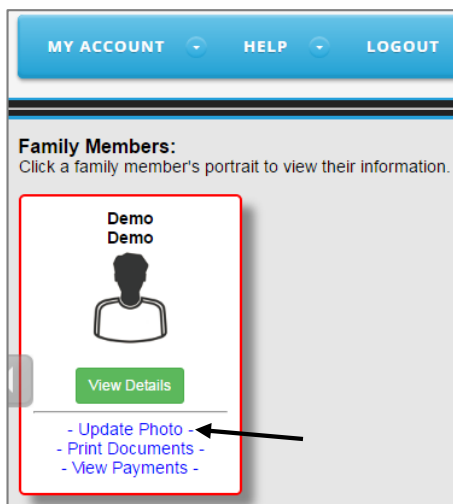
Did you receive a system error that you have a duplicate account(s)? Please contact Affinity Sports' Support Team at (888) 213-3999 to have the accounts merged together.

1.3. Missing players / children from account

If you or any of your parents do not see all of their children on their account, please contact Affinity Sports' Support Team at (888) 213-3999 for further assistance.

1.4. Add picture

Once logged in, the first thing you will see is your personal dashboard. To add a picture, use the **Update Photo** link. A pop-window will appear. Click the **Choose File** button.



Select the photo you would like to use from your device. Crop or reduce the image size if needed, once complete, click **Upload Image**.

Edit and Upload - Google Chrome

Secure | https://secure.sportsaffinity.com/upload/editupload.aspx?sessionguid=858AB3EE

Upload Profile Photo
Name: Demo Demo
DOB: ()

Use editing tools to adjust image, then click "Upload Image" to upload

Select image area to crop: Resize image to: 50 % Rotate (clockwise):

Selected Image:

Family Members:
Click a family member's portrait

Demo Demo

- Update Photo -
- Print Documents -
- View Payments -

Your profile photo will then be updated. This process can be repeated for all family members.

*Once a picture has been uploaded, only a registrar can delete it.

1.5. Personal Info

Below your photo, there are a set of tabs; Use the **Personal Info** tab to update your information.

Personal Info Applications Details Certificates Teams Events Referee Schedules

First Name: Demo

Alias (Nickname):

Middle Initial:

Last Name: Demo

Suffix: --Select Suffix--

Relationship: N/A

Gender: --Select--

Address 1: (Required) update

Address 2:

City: (Required) 1

State: (Required) MN Zip Code: (Required) 11111

Home Phone: 611 2221111 Work Phone:

Cell Phone:

Email Address:

1.6. Teams

Use the **Teams** tab to see the team(s) that you are assigned/rostered to. If you do not see any teams listed in this area, your registrar will need to add you to a team.

Personal Info

Applications

Details

Certificates

Teams

Events

Referee Schedules

Teams

Tournament & Schedule Apps.

| Team | Team Id | Season | View |
|--------------|--------------------|-------------|--|
| Royal Pains | 00001-0011G14-0186 | Spring 2017 | Team Info Apply to Tournament |
| Sweet Cleats | 00001-0011G14-0185 | Spring 2017 | Team Info Apply to Tournament |

1.6.1. Team Info

The **Team Info** link for each team will take you to that specific team's roster.

Royal Pains

00001-0011G14-0186

Team Details

Team Roster

Travel Roster

Tournament

Website

Administrators

| Select | PC | Admin ID | SEC # | Administrator | Name | Lic. Level | Risk Status | Expires |
|--------------------------|----|--|-------|-----------------|------------------|------------|-------------|------------|
| <input type="checkbox"/> | 0 |  45297-125487 | | Head Coach | Triton, King | D | Approved | 10/24/2018 |
| <input type="checkbox"/> | 0 |  30639-873975 | | Assistant Coach | Test, Kimberly M | D | Expired | 12/31/2016 |

Team Assignment Codes

2 administrators

Players

All->

☐
☐

ACCEPTED

AGE/LEGAL

| Select | PC | Player ID | SEC # | Player | DOB | Dt Reg./Acpt. | Roster Date | Transfer Date | MEDIA | PAID | ACCEPTED | AGE/LEGAL |
|--------------------------|----|--|-------|--------------------|-----------|---------------|-------------|---------------|---|---|---|---|
| <input type="checkbox"/> | 0 |  43583-314022 | | Agoarsdotter, Anna | 12/2/2002 | 7/12/2016 | 12/14/2016 | |  |  |  |  |
| <input type="checkbox"/> | 0 |  94224-691235 | | Agoarsdotter, Elsa | 11/2/2002 | 7/12/2016 | 12/14/2016 | |  |  |  |  |
| <input type="checkbox"/> | 0 |  23830-365897 | | Demo, Grace | 2/6/2002 | 7/7/2016 | 9/15/2016 | |  |  |  |  |

1.6.2. Apply to Tournament

Use the **Apply to Tournament** link to take you to the tournament tab for your team. From there you can apply to tournaments and leagues that use Affinity Sports as their registration system.

Personal Info

Applications

Details

Certificates

Teams

Events

Referee Schedules

Teams

Tournament & Schedule Apps.

| Team | Team Id | Season | View |
|--------------|--------------------|-------------|--|
| Royal Pains | 00001-0011G14-0186 | Spring 2017 | Team Info Apply to Tournament |
| Sweet Cleats | 00001-0011G14-0185 | Spring 2017 | Team Info Apply to Tournament |

1.7. Tournament & Schedule Applications

Use the **Tournament & Schedule Apps.** tab to access information regarding your team's schedule and roster for a specific tournament or league; click the **View Tourn. App.** link to review your application for that specific tournament.

Teams

Tournament & Schedule Apps.

| Team (and Team ID) | Tournament / Schedule | Status | Submitted On | View |
|-----------------------------------|--------------------------|--------|--------------|--|
| Royal Pains 00001-0011G14-0186 | Demo Tournament | Final | | View Tourn. App. Schedules/Game Scoring |
| Royal Pains 00001-0011G14-0186 | Demo Tournament | Final | 12-14-2016 | View Tourn. App. Schedules/Game Scoring |
| Royal Pains 00001-0011G14-0186 | 2017 Minnesota State Cup | New | | View Tourn. App. |

1.7.1. Schedules/Game Scoring

When applicable, the **Tournament & Schedule Apps** tab will also list any pertinent **Game Schedules**.

| Teams | | Tournament & Schedule Apps. | | |
|-----------------------------------|--------------------------|-----------------------------|--------------|--|
| Team (and Team ID) | Tournament / Schedule | Status | Submitted On | View |
| Royal Pains 00001-0011G14-0186 | Demo Tournament | Final | | View Tourn. App. Schedules/Game Scoring |
| Royal Pains 00001-0011G14-0186 | Demo Tournament | Final | 12-14-2016 | View Tourn. App. Schedules/Game Scoring |
| Royal Pains 00001-0011G14-0186 | 2017 Minnesota State Cup | New | | View Tourn. App. Schedules/Game Scoring |

When you click on the **Schedules/Game Scoring** link, your team's specific schedule will appear. This is where you will access your game roster and where scores and statistics are entered.

1.8. My Account

Your **My Account** screen will show all family members associated with your account. To change your email address, username or password, click the **Update Account Info** link from the My Account menu.

You may also click on **My Account** in the upper right corner from anywhere to return to this screen.

Welcome Andrea!
My Account

MY ACCOUNT
HELP
LOGOUT

Update Account Info
Consolidate Logins
Add More Family Members
Register Family Members
Set Up Text Alerts
Message Center
Game Schedules
Head Coach Games
Event / Class Lookup
Player Lookup

wait to view their information.

Jami Test

View Details
- Update Photo -
- Print Documents -
- View Payments -

Sarah Test

View Details
- Update Photo -
- Print Documents -
- View Payments -

Chris Test

View Details
- Update Photo -
- Print Documents -
- View Payments -

Will Test

View Details
- Update Photo -
- Print Documents -
- View Payments -

Registrations
Details
Certificates
Teams
Events
Referee Schedules

Page 5

A pop-up window will appear; simply enter the information you would like to change, and click **Save**.

Change Username, Email, or Password

Change Email Address

Current Email Address:

underthesea@ocean.com

Enter your new email address below:

Confirm new email address:

Save

Change Username

Current Username:

kingtriton

Enter your new username below:

Confirm new username:

Save

Change Password

Current Password:

Enter your new password below:

Confirm new password:

Save

1.8.1. Other My Account Tabs

Your **My Account** screen will also show an **Applications**, **Details**, **Certificates**, **Events**, and **Referee Schedules** tabs.

The **Applications** tab shows any/all applications you have completed and if applicable, is also where you can view/print your receipt and any forms or legal agreements associated with your application.

Personal Info

Applications

Details

Certificates

Teams

Events

Referee Schedules

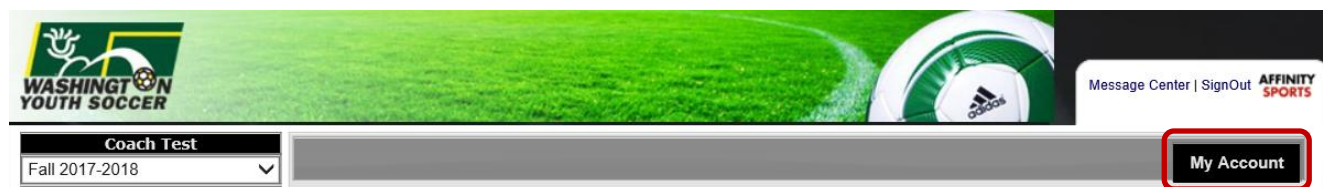
Admin

Referee

| Season | Organization | Risk Status | Expire Date | Team Options | Print |
|-------------|---------------------|-------------|-------------|-----------------------------|---|
| Spring 2017 | Demo | Approved | 10/24/2018 | N/A | No documents to print. |
| Fall 2016 | TOPSoccer East - 01 | Approved | 10/24/2018 | Join a Team | No documents to print. |
| Fall 2016 | Background Check | Approved | 10/24/2018 | N/A | <div> <div></div> <div>Receipt & Forms</div> </div> <div> <div></div> <div>Legal Agreement</div> </div> |

1.8.2. Return to My Account

Anytime you need to return to your **My Account** screen, click on the **My Account** button, located in the top right hand corner of every screen.



Completing Team Set-Up

2.1. Upload Player Photos

To upload player photos, you will need to access your **Team Roster**, through the **Team Info** link (See Section 1.6.1)

Teams / Find, Edit, Delete a Team
Lookup Team
1 of 1

Demo Club 2 - BU12 test
 DD02-002CB07-0002

Team Details
Team Roster
Tournament Roster
Tournament
Website

Administrators

| Select | PC | Admin ID | SEC # | Administrator | Name | Lic. Level | Risk Status | Expires |
|--------------------------|----|----------|-------|---------------|------------|-------------|-------------|----------|
| <input type="checkbox"/> | | 0 | | 22278-161857 | Head Coach | Test, Coach | Approved | 2/8/2018 |

+Team Assignment Codes
 1 administrators

Players

| Select | PC | Player ID | SEC # | Player | DOB | Dt Reg./Acpt. | Roster Date | Transfer Date | MEDIA |
|--------------------------|----|-----------|-------|--------------|------------|---------------|-------------|---------------|-------|
| <input type="checkbox"/> | | 0 | | 16995-048104 | Test, Test | 1/1/2010 | 6/7/2017 | 6/7/2017 | |

+Team Assignment Codes
 1 players

Click the players empty photo icon, a pop-up window will appear; click the **Choose File** button.

Edit and Upload - Google Chrome
 Secure | https://secure.sportsaffinity.com/upload/editmupload.aspx?sessionguid=701D4FDI

Upload Photo
 Name: Ariel Test
 DOB: (08/08/2002)

Select and view an image/pdf file:

Do

Your photo should be clear, centered, and a front view of your face. Make sure your eyes are open.

Don't

Minimize the shadows by photographing with a light in front of you, not behind you.

Your face should be most of the frame. It must be above the shoulders.

Sunglasses and hats will not be accepted. No funny faces.

Edit and Upload - Google Chrome
 Secure | https://secure.sportsaffinity.com/upload/editmupload.aspx?sessionguid=701D4FDI

Upload Photo
 Name: Ariel Test
 DOB: (08/08/2002)

Use editing tools to adjust image, then click "Upload Image" to upload

Select image area to crop

Resize image to
 50 %







Rotate (clockwise)

Selected image:

Select the photo you would like to use from your computer. Crop or reduce the image size if needed, once complete, click **Upload Image**. Please note: Once a player's photo has been uploaded, only your Club Registrar can delete/change the photo.

2.2. Upload Player Birth Certificates

To upload a player's birth certificate, return to the **Team Roster** tab.



| Players | | | | | | | | | |
|---------------------------------|---|-----------|-------|----------------|-----------|---------------|-------------|---------------|--|
| <input type="checkbox"/> Select | PC | Player ID | SEC # | Player | DOB | Dt Reg./Acpt. | Roster Date | Transfer Date | MEDIA |
| <input type="checkbox"/> |  | 0 | | Test, Ezequiel | 7/15/2010 | 7/3/2017 | 7/3/2017 | |  I |
| <input type="checkbox"/> |  | 0 | | Test, Test | 1/1/2010 | 6/7/2017 | 6/7/2017 | |  IO |
| <input type="checkbox"/> |  | 0 | | Test, Will | 3/10/2010 | 7/3/2017 | 7/3/2017 | |  I |

Players without a (B) icon, do not have a birth certificate on file. To upload a player's birth certificate, click on the player's name or Player ID Number.

The player's profile will appear. Click on the **Click to upload BC** icon located beside the player's photo.

Test Test
16995-048104

Demo District Demo Club 2 Demo Club 2 Play level: Competitive Age group: Under 07

Legal First Name* Middle / Initial Legal Last Name* Suffix

Alias / NickName Height Weight GPA

School Name Grade Player Rank Graduation Year

Birth Month* Day* Year* Gender* Age Group:


Calendar Age: 7 Seasonal Age: 6

A pop-up window will appear; click the **Choose File** button.

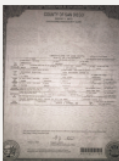

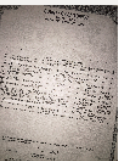
Upload Birth Certificate
Name: Cinderella Test
DOB: (01/01/2003)
Select and view an image/pdf file:

Choose File
No file chosen

Close

Do

The birth certificate should be centered and clear with all text legible.

Don't
Make sure photos are not blurry, over exposed, or cut off.

If photo or PDF is scanned, the text should be legible and not blurry.
Please be sure the exposure is reading text in mind. An over exposed doc isn't legible.
The doc should be centered so all vital info is in frame and viewable.

Select the image of the birth certificate from your computer. Crop or reduce the image size if needed, once complete, click **Upload Image**.

Edit Player

Test Test

Demo District

Demo Club 2

Demo Club 2

Play level: Competitive

Age group: Under 07

16995-048104

Player Information

Preferences



Applications

Transfer

Parents

Disciplinary

Events

Legal First Name*

Test

Middle / Initial

Legal Last Name*

Test

Suffix

Alias / NickName

Height

ft.

in.

Weight

lbs.

GPA

School Name

Grade

Player Rank

Graduation Year

Birth Month*

January

Day*

1

Year*

2010

Gender*

Boys

Age Group:

Under 07

Calendar Age: 7

Seasonal Age: 6

Number of Prior Seasons Played:

Uniform Size: SHIRT

Uniform Size: SHORTS

Uniform Size: SOCKS

Team

Team Number

Demo Club 2

DD02-002CB07-0002

Once complete, you can click the **Team Name** to return to the **Team Roster**, to upload additional birth certificates for additional players on the same team.

2.3. Enter Jersey Numbers

To enter jersey numbers for players, return to your **Team Roster** tab and click the **Edit Player Team Info** button, located at the bottom of the roster.

Team Details

Team Roster

Tournament Roster

Tournament

Website

Administrators

| Select | PC | Admin ID | SEC # | Administrator | Name | Lic. Level | Risk Status | Expires |
|--------------------------|----|----------|-------|---------------|------------|-------------|-------------|----------|
| <input type="checkbox"/> | | 0 | | 22278-161857 | Head Coach | Test, Coach | Approved | 2/8/2018 |

Team Assignment Codes

1 administrators

Players

| Select | PC | Player ID | SEC # | Player | DOB | Dt Reg./Acpt. | Roster Date | Transfer Date | MEDIA |
|--------------------------|----|-----------|-------|--------------|----------------|---------------|-------------|---------------|-------|
| <input type="checkbox"/> | | 0 | | 17734-742294 | Test, Ezequiel | 7/15/2010 | 7/3/2017 | 7/3/2017 | |
| <input type="checkbox"/> | | 0 | | 16995-048104 | Test, Test | 1/1/2010 | 6/7/2017 | 6/7/2017 | |
| <input type="checkbox"/> | | 0 | | 81808-665131 | Test, Will | 3/10/2010 | 7/3/2017 | 7/3/2017 | |

Team Assignment Codes

3 players

Email Selected

SMS Selected

Print Assignment Codes

Create Tournament Roster

Edit Player Team Info

Print Team Roster

Print Team Payments

Print Uniform Report

Print Team Roster/Email

Enter all applicable information in the table below and click **Save Changes** when complete.

Demo Club 2
DD02-002CB07-0002

Team Details
Team Roster
Tournament Roster
Tournament
Website

Edit Player Jersey Numbers

| Home Jrs# | Away Jrs# | Position | Grad Year | Player ID | Player | DOB |
|-----------|-----------|----------|-----------|--------------|----------------|-----------|
| | | | | 17734-742294 | Test, Ezequiel | 7/15/2010 |
| | | | | 16995-048104 | Test, Test | 1/1/2010 |
| | | | | 81808-665131 | Test, Will | 3/10/2010 |

3 players

<< Back
Save Changes

Team Roster Management

3.1. Set Active Players

From your **My Account** dashboard, click the **Teams** tab, then the **Tournaments & Schedule Apps** tab.

Click on **View Tourn. App.** link to review the tournament application and click the **Player Roster** tab.

By deselecting a player under the **Active?** Column, that player will not appear on the appear on the Tournament/Game Day Roster.

Click the **Set Active Players** button to save changes.

Royal Pains - Girls U14
00001-0011G14-0186

Team Info
Contacts
Player Roster
Disciplinary
Review

Player Roster

TOUR_APPL_PLAYER_LIST1 - Content will be posted here

| PLAYER ROSTER STATS | | | | | | | | | |
|---------------------|--------|-------------|--------|----------|-------|--|--|--|--|
| registered | loaned | transferred | active | inactive | total | | | | |
| 6 | 0 | 0 | 5 | 1 | 6 | | | | |

6 players defined of the 23 allowed

| Home Jrs# | Away Jrs# | Name | ID# | DOB | Gender | Player Status | Transfer Date | ODP Level | Active? | PlayerInfo | Developmental | SMS |
|-----------|-----------|------------------|--------------|----------|--------|---------------|---------------|-----------|-------------------------------------|------------|---------------|-----|
| | | Test, Ariel | 12602-280373 | 8/8/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| 07 | | Test, Belle | 11073-895239 | 7/7/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| 7 | | Test, Cinderella | 12899-573800 | 1/1/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Ginger | 93168-349669 | 2/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jasmine | 63844-611180 | 9/9/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jill | 56078-947253 | 2/5/2003 | Girl | Registered | | | <input type="checkbox"/> | Edit | Assign | |

Sync Roster
Tournament Roster
Print Page
Set Active Players
Add Club Pass Player
Edit Player Team Info
Continue >>

3.2. Add/Remove Club Pass Players

Click the **Add Club Pass Player** to add Club Pass players. System will follow all WA Youth Soccer rules.

Team Info Contacts **Player Roster** Disciplinary Review

Player Roster
TOUR_APPL_PLAYER_LIST1 - Content will be posted here

| PLAYER ROSTER STATS | | | | | | |
|---------------------|--------|-------------|--------|----------|-------|--|
| registered | loaned | transferred | active | inactive | total | |
| 6 | 0 | 0 | 5 | 1 | 6 | |

6 players defined of the 23 allowed

| Home Jrs# | Away Jrs# | Name | ID# | DOB | Gender | Player Status | Transfer Date | ODP Level | Active? | PlayerInfo | Developmental | SMS |
|-----------|-----------|------------------|--------------|----------|--------|---------------|---------------|-----------|-------------------------------------|------------|---------------|-----|
| | | Test, Ariel | 12602-280373 | 8/8/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| 07 | | Test, Belle | 11073-895239 | 7/7/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| 7 | | Test, Cinderella | 12899-573800 | 1/1/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Ginger | 93168-349669 | 2/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jasmine | 63844-611180 | 9/9/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jill | 56078-947253 | 2/5/2003 | Girl | Registered | | | <input type="checkbox"/> | Edit | Assign | |

Sync Roster Print Page Set Active Players **Add Club Pass Player** Edit Player Team Info Continue >>

Search by either **last name, first name** OR **ID number** of player you want to add & click **Search**.

Drama Queens - Girls U14
00001-0011G12-0184

Team Info Contacts **Player Roster** Disciplinary Review

Add Club Pass Player to Roster
Player must be on another active team in the correct season from the same league or club and age appropriate for this team – League/Club

Search By: Last name, First Name Search For: * Search

| IDNum | Player Name | DOB | Gender | Team | Teamcode | Club | Add |
|-------|-------------|-----|--------|------|----------|------|-----|
|-------|-------------|-----|--------|------|----------|------|-----|

Click the **Add to Roster** button to add player to tournament roster

Drama Queens - Girls U14
00001-0011G12-0184

Team Info Contacts **Player Roster** Disciplinary Review

Add Club Pass Player to Roster
Player must be on another active team in the correct season from the same league or club and age appropriate for this team – League/Club #00001 Demo Club

Search By: Last name, First Name Search For: * test, rebecca Search

| IDNum | Player Name | DOB | Gender | Team | Teamcode | Club | Add to Roster |
|--------------|--------------|------------|--------|--------|--------------------|------|---------------|
| 13946-921816 | Rebecca Test | 03/09/2008 | F | Cobras | 00001-001RB08-0139 | Demo | Add to Roster |

<<< Back

Player will show up on Roster with a Player Status of **Club Pass**.

To add the jersey numbers for Club Pass Players click on **Edit Player Team Info**.

Player Roster
TOUR_APPL_PLAYER_LIST1 - Content will be posted here

| PLAYER ROSTER STATS | | | | | | | | | |
|--------------------------------------|--------|-------------|----------|--------|----------|-------|--|--|--|
| registered | loaned | transferred | clubpass | active | inactive | total | | | |
| 9 | 0 | 0 | 1 | 10 | 0 | 10 | | | |
| 10 players defined of the 23 allowed | | | | | | | | | |

| Home Jrs# | Away Jrs# | Name | ID# | DOB | Gender | Player Status | Transfer Date | ODP Level | Active? | PlayerInfo | Developmental | SMS |
|-----------|-----------|--------------------|--------------|-----------|--------|---------------|---------------|-----------|-------------------------------------|---------------|---------------|-----|
| | | Agoarsdotter, Anna | 43583-314022 | 12/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Agoarsdotter, Elsa | 94224-691235 | 11/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Demo, Grace | 23830-365897 | 2/6/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Ariel | 12602-280373 | 8/8/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Belle | 11073-895239 | 7/7/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Cinderella | 12899-573800 | 1/1/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Grace | 61015-553166 | 2/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jasmine | 63844-611180 | 9/9/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jill | 56078-947253 | 2/5/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Rebecca | 13946-921816 | 3/9/2008 | Girl | Club Pass | | | <input checked="" type="checkbox"/> | Edit Remove | | |

Sync Roster Print Page Set Active Players Add Club Pass Player Edit Player Team Info

⚠ = Disciplinary Problem
🔄 = Transferred
❌ = Player is ineligible for this tournament

| Players Clubpass List | Name | ID# | CP Team | CP TeamCode | CP By Who | CP Datetime | CP Tournament |
|-----------------------|--------------|--------------|--------------------|--------------|----------------------|-----------------|---------------|
| Test, Rebecca | 13946-921816 | Drama Queens | 00001-0011G12-0184 | Nicolli Test | 1/27/2017 5:47:24 PM | Demo Tournament | |

To remove a Club Pass player from the Roster, click the **Remove** link under the **Player Info** column across from the Player's name.

| Home Jrs# | Away Jrs# | Name | ID# | DOB | Gender | Player Status | Transfer Date | ODP Level | Active? | PlayerInfo | Developmental | SMS |
|-----------|-----------|--------------------|--------------|-----------|--------|---------------|---------------|-----------|-------------------------------------|-------------|---------------|-----|
| | | Agoarsdotter, Anna | 43583-314022 | 12/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Agoarsdotter, Elsa | 94224-691235 | 11/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Demo, Grace | 23830-365897 | 2/6/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Ariel | 12602-280373 | 8/8/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Belle | 11073-895239 | 7/7/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Cinderella | 12899-573800 | 1/1/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Grace | 61015-553166 | 2/2/2002 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jasmine | 63844-611180 | 9/9/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Jill | 56078-947253 | 2/5/2003 | Girl | Registered | | | <input checked="" type="checkbox"/> | Edit | Assign | |
| | | Test, Rebecca | 13946-921816 | 3/9/2008 | Girl | Club Pass | | | <input checked="" type="checkbox"/> | Edit Remove | | |

Sync Roster Print Page Set Active Players Add Club Pass Player Edit Player Team Info

3.3. Sync Roster to the Schedule

If any changes are made to your team roster under the leagues & teams section of our system you may click the **Sync Roster** button to update game day and tournament rosters/schedules.

3.4. Game Day Roster

For Tournaments that allow Game Day Rosters. Game day rosters are printed directly from your game schedule; please see Section 4.1.

3.5. Access Digital Player Passes in Mobile App

Click the following link to access the portal: <http://wys.affinitysoccer.com/m/pass/index.aspx>.

Enter your username and password and click the **Login** button.

Click the **Roster** link and your entire team will appear.

Click any member of your team and their Digital Playing Card will open:

You may change the jersey number up until the point of check in.

You may club-pass your player from within the web app.

Use the navigation buttons as needed.

KIMBERLY TEST AC

FALL 2016
ROYAL PAINS
DEMO
YOUTH SOCCER ASSOCIATION

ID: 30639-873975

WASHINGTON YOUTH SOCCER

Powered by AFFINITY SPORTS

Return to Roster Back/Previous Forward/Next

Scheduling

4.1. Access Schedule

To access your game schedule, you will need to login to your **My Account** screen. Click **Teams Tab**, Select **Schedules/Game Scoring**

| Team (and Team ID) | Tournament / Schedule | Status | Submitted On | View |
|----------------------------------|-----------------------|--------|--------------|---|
| Avengers DD01-001CB17-1045 | RCL DEMO | Final | 01-19-2017 | View Tourn. App. |
| Test Team 2 DD01-001CG15-0003 | RCL DEMO | New | 04-18-2013 | View Tourn. App. Schedules/Game Scoring |

Click on your team name, to see just your team schedule.

<< Back Field Closures Browse field usage

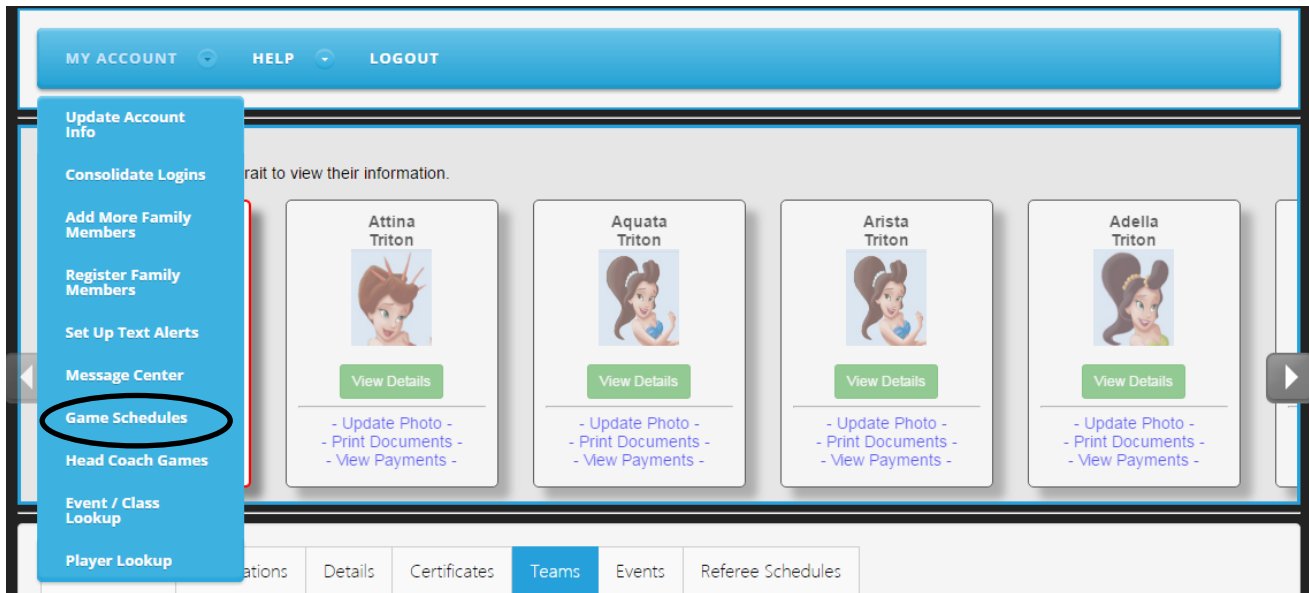
[Click here for Schedule Information Including Game Times and Fields](#)

| Club Info | Group D | 1 | 2 | 3 | 4 | 5 | 6 | Total Points | Ylw | Red |
|---------------------------------|---------|---|---|---|---|---|---|--------------|-----|-----|
| D1 : FUS09GGLD1 | | | | | | | | | 0 | 0 |
| D2 : Park Valley - GU9 | | | | | | | | | 0 | 0 |
| D3 : ESC U9 Girls Gold Powers | | | | | | | | | 0 | 0 |
| D4 : ESC U9 Girls Gold Claussen | | | | | | | | | 0 | 0 |
| D5 : Tonka United - GU9 | | | | | | | | | 0 | 0 |
| D6 : Tonka United - GU9 | | | | | | | | | 0 | 0 |

Bracket - Saturday, September 10, 2016

| Game# | Group | Home Team | Score | Away Team | Score | Referee Performance |
|--------|----------|----------------------------|-------|-----------|--------------------|---------------------|
| 404317 | D4 vs D5 | ESC U9 Girls Gold Claussen | | vs. | Tonka United - GU9 | Rate |

Option 2: The alternate way to access your game schedule, you will need to login to your **My Account** screen. Select **Game Schedules** through the **My Account** drop down menu.



Select desired League Schedule or Tournament from the drop down box; Click the **Search** button.

The screenshot shows the 'Tournament/Gaming schedule' page. The 'Select Tournament/Gaming' dropdown is set to 'Demo League'. The 'Select Team' dropdown is set to 'Strikers (SD05-012B10-0102)'. The 'Flight' dropdown is set to 'Girls Under 10'. The 'Round' dropdown is set to 'All'. The 'Venue' dropdown is set to 'All'. The 'Field' dropdown is set to 'All'. The 'Date of scheduled game' is set to 'Saturday, June 06, 2015'. The 'Game' dropdown is set to 'All Games'. The 'GameNum' field is empty. The 'Search' button is circled in red. Below the search filters, there is a table of games. The first game is circled in red.

| GameNum | Rank | Relative Field | Game | Time Field | Home Team (League) | Away Team (League) | Flight |
|---------|------|----------------|-------------------|------------|---------------------------------------|---|---|
| 710018 | 2 | A1 vs A2 | Self Schedule - 3 | | Strikers SD05-012B10-0102 (Demo Test) | Sharp Shooters SD05-014G10-0137 (Demo Test) | Girls Under 10 Bracket last modified at: Jun 5 2015 12:03PM by Kiledjian, Kimberly |

This is also where you will go to **Print Your Game Roster**. The **Print Roster** button will be available 4 days prior to each game.

To contact the opposing team click on the team name in the screen shot above and a pop-up window will appear with the contact information.

4.2. Reschedules During Open Rescheduling Period

Click the **Reschedule Game** button to submit a request during the open rescheduling period.

| Bracket - Saturday, September 10, 2016 | | | | | | | |
|--|----------|----------------------------|-------|-----|--------------------|-----------------|----------------------|
| Game# | Group | Home Team | Score | | Away Team | Score | Referee Performance |
| 404317 | D4 vs D5 | ESC U9 Girls Gold Claussen | | vs. | Tonka United - GU9 | | Rate |
| | | | | | | Reschedule Game | |

A pop-up window will appear; Enter the desired reschedule information; Click the **Send Request** button.

Game Reschedule

| Current Game Information | | | |
|---|----------------------------|-----------|--------------------|
| Game #: | 404317 | Type: | Bracket |
| Flight: | G09 Gold | Desc: | D4 vs D5 |
| Home: | ESC U9 Girls Gold Claussen | Away: | Tonka United - GU9 |
| Original Schedule | | | |
| Date: | 9/10/2016 | Time: | 02:00 PM |
| Venue: | Creek Valley School | Field No: | 02 |
| New Requested Reschedule | | | |
| Date: | 9/10/2016 | Time: | 02:00 AM |
| Reschedule to the same as or prior to 9/10/2016 | | | |
| Venue: | Creek Valley School | Field No: | 02 |
| Reason: | Self Schedule | | |
| Comments: | | | |
| <input type="text"/> | | | |
| Send Request | | Back | |

Under option 2 for rescheduling: click the **Reschedule Game** button to submit a request during the open rescheduling period.

Select Tournament/Gaming: Demo League

☒ Only Show Fields Having Field Availability Data setup for this tournament.

Select Team: Strikers (SD05-012B10-0102)

Flight: Girls Under 10 Round: All Venue: All Field: All

Date of scheduled game: - Game: All Games GameNum: Search

Games (7) Browse field usage Save Email SMS

| GameNum | Rank | Relative Field | Game | Time Field | Home Team (League) | Away Team (League) | Flight |
|---|------|----------------|----------------------------|--|---------------------------------------|---|--|
| Saturday, June 06, 2015 | | | | | | | |
| 746618 | 1 | 2 | A1 vs A2 Self Schedule - 3 | | Strikers SD05-012B10-0102 (Demo Test) | Sharp Shooters SD05-014G10-0137 (Demo Test) | Girls Under 10 Bracket last modified at: Jun 5 2015 12:03PM by Kiledjian, Kimberly |
| <input type="button" value="Print Roster"/> | | | | <input type="button" value="Reschedule Game"/> | | | |

Re-Assign Game:
☐ Email / SMS

Date: Starting Time(hh:mm): AM Field:

copy to Dates below copy to Times below copy to Fields below

A pop-up window will appear; Enter the desired reschedule information; Click the **Send Request** button.

Game Reschedule

| Current Game Information | | | |
|----------------------------|----------------|------------------|----------------|
| Game #: | 746618 | Type: | Bracket |
| Flight: | Girls Under 10 | Desc: | A1 vs A2 |
| Home: | Strikers | Away: | Sharp Shooters |
| Original Schedule | | | |
| Date: | 6/6/2015 | Time: | 07:00 AM |
| Venue: | Self Schedule | Field No: | 3 |
| New Requested Reschedule | | | |
| Date: | 8/8/2015 | Time: | 09:00 AM |
| Venue: | Archbold | Field No: | 1 |
| Reason: | Other | | |
| Comments: <div>SS</div> | | | |
| <div>Send Request</div> | | <div>Close</div> | |

Once submitted, you will see "Reschedule in Progress" in red on the schedule.

Games (6)

Browse field usage
Save
Email
SMS

| GameNum | Rank | Relative Field | Game | Time Field | Home Team (League) | Away Team (League) | Flight |
|---|------|----------------|----------|---|---|---|---|
| Saturday, June 06, 2015 | | | | | | | |
| 746618 | 1 | 2 | A1 vs A2 | Self Schedule - 3 | Strikers SD05-012B10-0102 (Demo Test) | Sharp Shooters SD05-014G10-0137 (Demo Test) | Girls Under 10 Bracket <i>last modified at: Jun 5 2015 12:03PM by Kiledjian, Kimberly</i> |
| <div>Print Roster</div> | | | | <div>Reschedule in progress.</div> <div>View Rescheduling</div> | | | |
| Re-Assign Game: <div> <input type="checkbox"/> Email / SMS Date: Starting Time(hh:mm): AM Field: </div> <div> copy to Dates below copy to Times below copy to Fields below </div> | | | | | | | |
| Saturday, June 13, 2015 | | | | | | | |

The opposing team will receive an auto-generated email requesting confirmation of the reschedule.

An admin from the opposing team will then need to log in and go to their game schedule; then click the **View Rescheduling** button.

| GameNum | Rank | Relative Field | Game | Time Field | Home Team (League) | Away Team (League) | Flight |
|---|------|----------------|----------|---|---|---|---|
| Saturday, June 06, 2015 | | | | | | | |
| 746618 | 1 | 2 | A1 vs A2 | Self Schedule - 3 | Strikers SD05-012B10-0102 (Demo Test) | Sharp Shooters SD05-014G10-0137 (Demo Test) | Girls Under 10 Bracket <i>last modified at: Jun 5 2015 12:03PM by Kiledjian, Kimberly</i> |
| <div>Print Roster</div> | | | | <div>Reschedule in progress.</div> <div>View Rescheduling</div> | | | |
| Re-Assign Game: <div> <input type="checkbox"/> Email / SMS Date: Starting Time(hh:mm): AM Field: </div> <div> copy to Dates below copy to Times below copy to Fields below </div> | | | | | | | |

The Opposing Team will have 2 options: **Accept Request** –locking in the date, time, and field or **Send Alternate Request**–offering up an alternative date, or time, or field. This will be a rare occasion that may result in a forfeit for your team if your field assignor is not looped in.

| Game Reschedule | | | |
|--|----------------|-----------|----------------|
| Current Game Information | | | |
| Game #: | 746618 | Type: | Bracket |
| Flight: | Girls Under 10 | Desc: | A1 vs A2 |
| Home: | Strikers | Away: | Sharp Shooters |
| Original Schedule | | | |
| Date: | 6/6/2015 | Time: | 07:00 AM |
| Venue: | Self Schedule | Field No: | 3 |
| Requested Schedule Change by Nicoli Tested, For Strikers(6/5/2015 12:18 PM) | | | |
| Date: | 8/8/2015 | Time: | 09:00 AM |
| Venue: | Archbold | Field No: | 1 |
| Reason: | Other | | |
| Comments: | ss | | |
| <input type="button" value="Accept Request"/> <input type="button" value="Send Alternate Request"/> <input type="button" value="Close"/> | | | |

If an alternate date, time, or field are suggested the original team will receive an email requiring the original team to log in and confirm. To confirm click the **Accept Request** button.

| Game Reschedule | | | |
|--|----------------|-----------|----------------|
| Current Game Information | | | |
| Game #: | 746618 | Type: | Bracket |
| Flight: | Girls Under 10 | Desc: | A1 vs A2 |
| Home: | Strikers | Away: | Sharp Shooters |
| Original Schedule | | | |
| Date: | 6/6/2015 | Time: | 07:00 AM |
| Venue: | Self Schedule | Field No: | 3 |
| Requested Schedule Change by Nicoli Tested, For Strikers(6/5/2015 12:18 PM) | | | |
| Date: | 8/8/2015 | Time: | 09:00 AM |
| Venue: | Archbold | Field No: | 1 |
| Reason: | Other | | |
| Comments: | ss | | |
| Alternate Requested Reschedule | | | |
| Date: | 6/6/2015 | Time: | 07:00 AM |
| Venue: | Self Schedule | Field No: | 1 |
| Reason: | Self Schedule | | |
| Comments: | | | |
| <input type="button" value="Send Request"/> <input type="button" value="Cancel"/> | | | |

Once all members have agreed you will see a confirmation as seen in red below.

| Game Reschedule | | | |
|--|----------------|-----------|----------------|
| You have accepted the Reschedule Request. The schedule of this game has been changed. | | | |
| Current Game Information | | | |
| Game #: | 746618 | Type: | Bracket |
| Flight: | Girls Under 10 | Desc: | A1 vs A2 |
| Home: | Strikers | Away: | Sharp Shooters |
| Original Schedule | | | |
| Date: | 6/6/2015 | Time: | 07:00 AM |
| Venue: | Self Schedule | Field No: | 3 |
| Requested Schedule Change by Nicoli Tested, For Strikers(6/5/2015 12:18 PM) | | | |
| Date: | 8/8/2015 | Time: | 09:00 AM |
| Venue: | Archbold | Field No: | 1 |
| Reason: | Self Schedule | | |
| Comments: | | | |

4.3. Reschedules for “Acts of God” events

Once the final schedule has been locked down. The only reschedule option is for Acts of God.

Game Scoring

5.1. Score Game from Mobile Device

Click the following link to access the portal: <http://wys.affinitysoccer.com/m/pass/index.aspx>.

Enter your username and password and click the **Login** button.

The screenshot shows the login interface for the Affinity Sports portal. At the top, there is a black bar with a login form containing fields for 'Username:' and 'Password:', a checkbox for 'Remember me on device', and a yellow 'Login' button. Below this is a red navigation bar featuring the 'WASHINGTON YOUTH SOCCER' logo on the left and a series of menu items: 'Home', 'Schedules', 'Teams', 'Leaderboard', 'Tournament & League', 'News', and 'My Account'. A dark red bar at the bottom of the navigation area contains the text 'DIGITAL PLAYER CARD AND SCORING'.

This screenshot shows the 'Schedules' section of a mobile application. At the top is a red header with a 'Menu' icon and the text 'DIGITAL PLAYER CARD AND SCORING'. Below the header, the word 'Schedules' is displayed in green. Underneath, the word 'Home' is shown. A section for 'Away:' includes a calendar icon, the date 'Oct 1 2016 10:15AM', and the text 'Match:'. Below this, 'Field: I' and '2016 M' are listed. At the bottom, there are three links: 'Home Roster >', 'Away Roster >', and 'Scoring >'. A red arrow points to the 'Scoring >' link.

Only games you are assigned to will be shown;
Click the **Scoring** link.

Enter the home and away team scores,
as well as any game comments (if applicable).

When complete, click the **Save Score** button.

The screenshot displays the 'Scoring' form within the mobile app. The title 'Scoring' is in green. Below it, 'Match# 390828' is shown in green, followed by a calendar icon and the date 'Oct 1 2016 10:15AM'. The teams are listed as 'Home: Waconia Socc - BU9' and 'Away: CC United - BU09 GOLD 2'. There is a section for 'Score:' with two input boxes, one labeled 'Home *' and the other 'Away*', separated by 'vs'. Below the score section is a 'Comment:' label and a large text area for entering comments. At the bottom, there are three buttons: a yellow 'Save Score' button (highlighted with a red box), a green 'Clear Stats' button, and a green 'Add Card' button.

5.2. Score Game from Desktop

From your My Account dashboard, select the **Tournament & Schedule Apps.** tab through the **Teams** tab. Click the **Schedules/Game Scoring** link.

Personal Info Applications Details Certificates **Teams** Events Referee Schedules

Teams **Tournament & Schedule Apps.**

| Team (and Team ID) | Tournament / Schedule | Status | Submitted On | View |
|-----------------------------------|-----------------------|--------|--------------|--|
| Royal Pains 00001-0011G14-0186 | Demo Tournament | Final | | View Tourn. App. Schedules/Game Scoring |
| Royal Pains 00001-0011G14-0186 | Demo Tournament | Final | 12-14-2016 | View Tourn. App. Schedules/Game Scoring |

Click the empty **Score** box.

Bracket - Saturday, August 08, 2015

| Game# | Group | Home Team | Score | | Away Team | Score | Referee Performance |
|--|----------|-----------|-------|-----|----------------|-------|----------------------|
| 746618 Print Roster | A1 vs A2 | Strikers | | vs. | Sharp Shooters | | Rate |

The **Game Stat Entry** form will pop open (make sure any pop-up blockers are disabled)
Enter in desired stats for your game, Click the **Save Stats & Comment** button, when complete.

Instructions:
The required fields are Team Colors and Team Scores. Team Colors cannot match.
In Goals/Cautions/Ejections section, Please select from the drop down to add goals, ejections, or cautions for a selected Admin or player.
Note: player numbers must match those that are in the roster. Click on the Team Name to add Jerseys.

DR - CAUTION - Delay Restart
DT - CAUTION - Dissent
E - CAUTION - Enter field Improperly
FRD - CAUTION - Falls to Respect Distance
L - CAUTION - Leave field Improperly
PI - CAUTION - Persistently Infringing Laws of the Game
UB - CAUTION - Unsporting Behavior
2CT - EJECTION - Second Caution
2S - EJECTION - Admin Two Suspensions
AL - EJECTION - Abusive / Offense Language
DGF - EJECTION - Denies Goal scoring opportunity by Impeding Foul
DGH - EJECTION - Denies Goal scoring opportunity Handling
IRB - EJECTION - Irresponsible Behaviour
S - EJECTION - Spitting
SFP - EJECTION - Serious Foul Play
VC - EJECTION - Violent Conduct

1 or more referees can be assigned to a game. To add referees simply scroll through the names on the "Available Referees" list and click "Add/Remove" to add/Remove the referee to this game. If the referee is not already in the system, you can add him/her by clicking "Create New Referee".

Game Stat Entry

Game Number: 746620 Date: 6/13/2015 Time: 07:00 AM Field: 3

Home: Demo Test - BU10 Visitor: Strikers

Colors: ☐ None ☒ None Colors: ☐ None ☒ None

Score: 0 Score: 0

Special Code: -- Special Code: --

Goals/Cautions/Ejections

--Select Admin/Player--

Item Type Reason Item Type Reason

-- -- -- --

Add Remove Add Remove

Referees Assignment (click name to rate referee performance)

Center Referees Assistant Referees Club Linesman

Supplemental Incident Report / Game Comments

Add Comment (Max 7000 chars per comment):

Clear Stats Save Stats & Comment Save Comment only

Send SMS Text Message

Close Print

Background Check Instructions

Click the following link to access the background check portal: <http://wys-bgc.affinitysoccer.com>. Click on the black **Registration** Tab to begin.

WASHINGTON YOUTH SOCCER

▶ User Login:
▶ Forgot Password
▶ Help Center

US YOUTH SOCCER.

Registration

Washington Youth Soccer Volunteer RMA

Please click on the Registration Tab above to get started with your background check.

If you already have an account, please use your existing Affinity Sports username and password to complete this process. If you need to recover this information, please click the forgot username/password in the left have navigation.

Please review the informational brochures below on Sudden Cardiac Arrest prior to completing your RMA registration:

[Sudden Cardiac Arrest Awareness Information Pamphlet \(PDF\)](#)

Log in with your Affinity Sports username and password. **Please Note:** This is the same log-in regardless of team, league, etc. If you are new to WA Youth Soccer you will **create a new account**.

Select registration type(s) ?

Select a season: *

Fall 2017-2018

Select registration type(s): *

☒ RMA Registration

* are required fields

Returning users, please login. ?

Remember to select a season & registration type before logging in!

Enter Username*

Username

Enter Password*

Password

[Forgot Username or Password?](#)

Login

Don't have an Account?

Create New Account

You will see yourself and any family members associated with your account. Be sure YOUR legal name appears in the **Account Primary Contact** location. If your name is not listed in the **Account Primary Contact** box, click on **Switch Primary**. Click **Continue**.

Click **Register as Coach/Admin**.

| Register Only Members Who Participate This Season (Fall 2016-2017) | | | | |
|--|--------------|------------|--------------|---|
| Name | ID Num | DOB | Relationship | Registration |
| King Triton | 45297-125487 | 05/05/1965 | Father | Register as Coach/Admin |

In the **Play Level** drop down menu, select **Background Check**. Ensure all your information is correct and fill in any missing required information (shown with red asterisks).

King Triton

Select Play Level

Play Level*

Background Check ▼

Personal Information

First Name*

King

Initial

Last Name*

Triton

Suffix

Gender*

Male ▼

Birthdate*

May ▼

05 ▼

1965 ▼



Click here to show photo or certification upload

Club Detail Additional Information

Please select your club below: SID is for Affinity internal use Only*

Please select any additional club affiliation: SID for Affinity internal use

Address Information

Address Line1*

88 Under the Sea

Address Line2

City*

Atlantis

State/Province* Zip/Postal Code*

MN ▼

98798

Home Phone**

9879879877

Cell Phone**

Work Phone**

Fax

Email Address*

underthesea@ocean.com

Save & Register Another

Save & Next Page

Cancel

Next, select your club from the drop down.

If you are associated with more than one club, or you are a referee you must select them in the subsequent drop down boxes.

Click **Save & Next Page**.

ELA – Electronic Legal Agreement – When signed electronically are time and date stamped in our system.

All electronic legal agreements (ELA's) must be accepted to continue. Click the **I Accept** box next to each one. Click **Agree & Continue**.

Accept ELA

1 of 3 Authorization

I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by The Minnesota Youth Soccer Association, "The McDowell Agency, Inc." at any time after receipt of this authorization and throughout my employment and volunteer service, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, local, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance The Minnesota Youth Soccer Association to furnish any and all background information requested by The McDowell Agency, Inc., another outside organization acting on behalf of The Minnesota Youth Soccer Association, and/or The Minnesota Youth Soccer Association itself. I understand that by agreeing below, that I am signing the Authorization form directing the background check as described in the disclosure.

☐ I Accept

2 of 3 Certification

I certify that all statements made on this application are true and that I have not knowingly withheld any fact or circumstance.

I authorize the investigation of all statements contained in this application and the further investigation of any information required to determine my qualifications for the positions for which I am applying.

I authorize former employers, schools and other references to release any information required to determine my qualifications for the positions for which I am applying and hereby release all information. I waive any right to receive any written notice from this organization or former employers that such information has been released.

I fully understand that misrepresentation or omission of facts or circumstances will be sufficient for the cancellation of my consideration for employment or cause for dismissal if I have been employed.

☐ I Accept

I understand and agree that any offer of employment is a conditional offer and that a conditional offeree is not an employee unless and until a conditional offer of employment is confirmed. I further understand and agree that if I am made a conditional offer of employment

3 of 3 Disclosure

The Minnesota Youth Soccer Association may obtain information about you for employment or volunteer purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), education or employment history, or other background checks. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you, and disclosure of the nature and scope of any investigative consumer report and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by The McDowell Agency, Inc. at, or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. You should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

☐ I Accept

Your First Name*

King

Your Last Name*

Triton

<< Back

Print

Agree & Continue >>

Add Family Member >>
Create Registration >>
Accept ELA >>
Make Payment >>
Print Form

Print Form

In order to process your background check your Social Security must be provided. Please click the **Submit Background Check** button below to submit your Social Security number for processing. Your Risk Management application will not be considered complete until this step is completed.

Submit Background Check

Print Receipts & Forms

Click **Submit Background Check**. The next screen will require your Social Security Number (SSN) -- Please be sure to have this information available.

Enter your Social Security Number and click **Submit BGC**.

Background Checking

Please make sure the person you submit to background check has correct name, DOB.
The background check company will charge for every submit even if the name or DOB is incorrect.

Please only submit one time, your order status will be pending.

Person to be checked:

| Last Name | First Name | Middle Name | DOB | Driver License | BGC Account: |
|-----------|------------|-------------|------------|----------------|----------------------|
| Triton | King | | 05/05/1965 | A777b588 MN | MNMCDDL / jc7ht3fshg |

88 Under the Sea Atlantis MN 98798
email: underthesea@ocean.com Club: Background Check

Enter admin's SSN: * Required

Background Checking Results

| Detail | Product | Who Submitted | Date Submitted | OrderID |
|--------|---------|---------------|----------------|---------|
|--------|---------|---------------|----------------|---------|

Once complete you will receive a message in RED that reads *Background Checking is completed*. Please Note: Background Checks take 1-10 days to process depending on volume submitted.

Your status will show as "Pending" until the results are returned:

Background Checking is completed. Risk Status is also Updated.

Background Checking Results

| Detail | Product | Who Submitted | Date Submitted | OrderID |
|---|------------|---------------|----------------|--------------------------------------|
| <div style="border: 2px solid black; padding: 2px; display: inline-block;"> Status: PENDING Receipt: L0025651951 </div> | FRS LINKML | King Triton | 10/17/2016 | DF28FFFC-751F-4A1C-ADA6-386906FF00CB |

To view the status of your background check, select the **Applications** tab, in your My Account screen.

King Triton

[View Details](#)

- Update Photo -
- Print Documents -
- View Payments -

Attina Triton

[View Details](#)

- Update Photo -
- Print Documents -
- View Payments -

Aquaata Triton

[View Details](#)

- Update Photo -
- Print Documents -
- View Payments -

Arista Triton

[View Details](#)

- Update Photo -
- Print Documents -
- View Payments -

Adella Triton

[View Details](#)

- Update Photo -
- Print Documents -
- View Payments -

Personal Info
Applications
Details
Certificates
Teams
Events
Referee Schedules

Admin

| Season | Organization | Risk Status | Expire Date | Team Options | Print |
|----------------|------------------|-------------|-------------|--------------|---------------------------------|
| Fall 2016-2017 | Background Check | Submitted | 10/17/2018 | N/A | Legal Agreement |

Questions? Contact Our Support Team (888) 213-3999